THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND
(A COMPANY LIMITED BY GUARANTEE NOT HAVING A SHARE CAPITAL)
ACCOUNTS 2010

THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND (A COMPANY LIMITED BY GUARANTEE NOT HAVING A SHARE CAPITAL)
REPORTS AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST OCTOBER 2010



## **COMPANY INFORMATION**

**DIRECTORS** 

Seamus Dooley

Denis Doherty
Verona McConalogue

Eamon Stack

Pat McKee (resigned 12th March 2010)

Micheal Smyth Michael Finn

Pat Barclay (appointed 12th March 2010)

**COMPANY SECRETARY** 

Micheal Smyth

**COMPANY NUMBER** 

64287

REGISTERED OFFICE

Unit 2

Block C

Santry Business Park

Dublin 9

**AUDITORS** 

OSK

East Point Plaza East Point Dublin 3

**BANKERS** 

AIB

Swords Road

Santry Dublin 9

**SOLICITORS** 

Patrick J.Morrissey & Co.

22 Crofton Road Dun Laoghaire Co Dublin

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#### **DIRECTORS' REPORT**

## **FOR THE YEAR ENDED 31ST OCTOBER 2010**

The directors present their report and the financial statements for the year ended 31st October 2010 for consideration at the annual general meeting.

#### **PRINCIPAL ACTIVITIES**

The company is a self supporting organisation and its objectives are to help alcoholics achieve and maintain sobriety and with a view thereto to act as a custodian of the Twelve Steps and Twelve Traditions of Alcoholics Anonymous.

#### **BUSINESS REVIEW**

There were no changes in the activities of the company during the financial year.

#### **RESULTS**

The deficit for the year, after taxation, amounted to €54,858 (2009 - surplus €67,645).

#### **EVENTS SINCE THE YEAR END**

There have been no significant events affecting the company since the year end.

#### **LEGAL STATUS**

The General Services Board is a company limited by guarantee without a share capital. In the opinion of the Board of Directors, the society is exempt from the provisions of the Companies (Amendment) Act, 1986 by virtue of Section 2(1) of that Act.

(A company limited by guarantee)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31ST OCTOBER 2010

#### **DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable Irish law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Accounting Standards Board and promulgated by the Institute of Chartered Accountants in Ireland.

Irish company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping proper books of account that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements are prepared in accordance with accounting standards generally accepted in Ireland and comply with the Irish Companies Acts 1963 to 2009. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **ACCOUNTING RECORDS**

The measures taken by the directors to ensure compliance with the requirements of Section 202 of the Companies Act 1990, regarding proper books of account are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the financial function. The books of account of the company are maintained at Unit 2, Block C, Santry Business Park, Dublin 9.

#### **AUDITORS**

The auditors, OSK, continue in office in accordance with section 160(2) of the Companies Act 1963.

#### **LEGAL STATUS**

The General Services Board is a company limited by guarantee without a share capital. In the opinion of the Board of Directors, the society is exempt from the provisions of the Companies (Amendment) Act, 1986 by virtue of Section 2(1) of that Act.

This report was approved by the board and signed on its behalf.

Wicheal Smyth

Director

Michael Finn Director

Date: 10th December 2010

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## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

## THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND

We have audited the financial statements of The General Service Board of Alcoholics Anonymous of Ireland for the year ended 31st October 2010, which comprise the Income and expenditure account, the Balance sheet, the Cash flow statement and the related notes 1 to 17. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act 1990. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

The directors' responsibilities for preparing the financial statements in accordance with applicable law and the accounting standards issued by the Accounting Standards Board and promulgated by the Institute of Chartered Accountants in Ireland (Generally Accepted Accounting Practice in Ireland) are set out in the Statement of directors' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, and are properly prepared in accordance with the Companies Acts 1963 to 2009. We also report to you whether in our opinion:

- proper books of account have been kept by the company;
- and whether the information given in the Directors' report is consistent with the financial statements.

In addition, we state whether we have obtained all the information and explanations necessary for the purposes of our audit, and whether the financial statements are in agreement with the books of account.

We also report to you if, in our opinion, any information specified by law regarding directors' remuneration and directors' transactions is not disclosed and, where practicable, include such information in our report.

We read the Directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **BASIS OF AUDIT OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

#### THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND

#### **OPINION**

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, of the state of the company's affairs as at 31st October 2010 and of its deficit for the year then ended; and
- have been properly prepared in accordance with the Companies Acts 1963 to 2009.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit. In our opinion proper books of account have been kept by the company. The financial statements are in agreement with the books of account.

In our opinion the information given in the Directors' report is consistent with the financial statements.

**OSK** 

Registered Auditors East Point Plaza East Point Dublin 3

10th December 2010

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## **INCOME AND EXPENDITURE ACCOUNT**

## FOR THE YEAR ENDED 31ST OCTOBER 2010

	Note	2010 €	2009 €
TURNOVER	2	392,862	5 <b>1</b> 6,313
Cost of sales		(75,303)	(78,799)
GROSS SURPLUS	3	317,559	437,514
Administrative expenses		(309,541)	(293, 622)
OPERATING SURPLUS	3	8,018	143,892
Fund contributions			
Other exceptional items	6	(85,000)	(85,000)
(DEFICIT)/SURPLUS ON ORDINARY ACTIVITIES BEFORE			
INTEREST Interest receivable		(76,982)	58,892
interest receivable	5	22,124	8,753
(DEFICIT)/SURPLUS ON ORDINARY ACTIVITIES BEFORE			
TAXATION  Toy on (deficit) (quantum or and in the state of the state o		(54,858)	67,645
Tax on (deficit)/surplus on ordinary activities	7	-	• • -
(DEFICIT)/SURPLUS ON ORDINARY ACTIVITIES AFTER			
TAXATION SURPLUS PROJECT FORWARD		(54,858)	67,645
SURPLUS BROUGHT FORWARD		825,555	757,910
RETAINED SURPLUS CARRIED FORWARD		770,697	825,555

All amounts relate to continuing operations.

There were no recognised gains and losses for 2010 or 2009 other than those included in the Income and expenditure account.

Signed on behalf of the board

Micheal Smyth

Director

Michael Finn

Director

Date: 10th December 2010

The notes on pages 8 to 13 form part of these financial statements.

## **BALANCE SHEET**

## **AS AT 31ST OCTOBER 2010**

			2010		2009
	Note	€	€	€	€
FIXED ASSETS					
Tangible fixed assets	8		86,285		97,417
CURRENT ASSETS					
Stocks	9	55,565		50,148	
Debtors	10	54,914		65,322	
Cash at bank and in hand		597,303		645,863	
	•	707,782	•	761,333	
CREDITORS: amounts falling due within					
one year	11	(9,671)		(19,496)	
NET CURRENT ASSETS	·		698,111		741,837
TOTAL ASSETS LESS CURRENT LIABILI	TIES	•	784,396	•	839,254
MEMBERS FUNDS		=		=	
Capital redemption reserve			13,699		13,699
Accumulated fund			· ·		-
Accumulated fund			770,697	-	825, 555
MEMBERS FUNDS	13		784,396		839, 254
		:		:	

Signed on behalf of the board:

Micheal Smyth

Director

Michael Finn

Director

Date: 10th December 2010

The notes on pages 8 to 13 form part of these financial statements.

## **CASH FLOW STATEMENT**

## FOR THE YEAR ENDED 31ST OCTOBER 2010

	Note	2010 €	2009 €
Net cash flow from operating activities	14	(69,058)	63, 927
Returns on investments and servicing of finance	15	22,124	8,753
Capital expenditure and financial investment	15	(1,626)	(975)
(DECREASE)/INCREASE IN CASH IN THE YEAR		(48,560)	71,705
MOVEMENT IN CASH IN THE YEAR		(48,560)	71,705
Net funds at 1st November 2009		645,863	574,158
NET FUNDS AT 31ST OCTOBER 2010		597,303	645, 863

The notes on pages 8 to 13 form part of these financial statements.

(A company limited by guarantee)

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31ST OCTOBER 2010**

#### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared on the going concern basis and in accordance with accounting standards generally accepted in Ireland and Irish statute comprising the Companies Acts 1963 to 2009. Accounting Standards generally accepted in Ireland in preparing financial statements giving a true and fair view are those published by the Institute of Chartered Accountants in Ireland and issued by the Accounting Standards Board.

## 1.2 Income

Income represents amounts receivable for goods and services net of VAT and trade discounts. However, not all goods and services are vatable and therefore the non-allowable portion is recharged to the income and expenditure account and balance sheet as applicable at the end of the year.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Long leasehold improvements

5% straight line

Office equipment & furniture

20% / 33.3% straight line

#### 1.4 Stocks

Stocks are valued at the lower of cost and net realisable value.

Cost includes all expenditure which has been incurred in the normal course of business in bringing the products to their present location and condition.

Net realisable value is the actual value or estimated selling price (net of trade discounts), less all further costs to completion and all costs to be incurred in marketing, selling and distribution.

Full provision has been made for all damaged, deteriorated, obsolescent and unusable items.

#### 1.5 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into euro at rates of exchange ruling at the balance sheet date.

Transactions in foreign currencies are translated into euro at the rate ruling on the date of the transaction.

Exchange gains and losses are recognised in the Income and expenditure account.

#### 1.6 Pensions

The company operates a defined contribution pension scheme and the assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund, and amounted to  $\in 10,159$  (2009 -  $\in 8,636$ ).

## (A company limited by guarantee)

## **NOTES TO THE FINANCIAL STATEMENTS**

## FOR THE YEAR ENDED 31ST OCTOBER 2010

#### 2. INCOME

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in Ireland and Northern Ireland.

## 3. OPERATING SURPLUS

The operating surplus is stated after charging:

	2010	2009
	€	€
Depreciation of tangible fixed assets:		
- owned by the company	12,758	17,485
Auditors' remuneration	6,916	7,024
Difference on foreign exchange	10	184

During the year, no director received any emoluments (2009 - €NIL).

#### 4. STAFF COSTS

Staff costs were as follows:

	2010 €	2009 €
Wages and salaries Social welfare costs Other pension costs	101,954 10,364 10,159	99,026 10,247 8,636
	122,477	117,909

The average monthly number of employees, including the directors, during the year was as follows:

	2010	2009
	No.	No.
Administration	3	3

### 5. INTEREST RECEIVABLE

	2010 €	2009 €
Other interest receivable	22,124	8,753

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31ST OCTOBER 2010

#### 6. FUND CONTRIBUTIONS

	2010 €	2009 €
International Literature Fund European Service Fund	75,000 10,000	75,000 10,000
	85,000	85,000

The contribution to the International Literature Fund and the European Service Fund is dependent on the financial performance during the year of the General Service Board of Alcoholics Anonymous of Ireland Limited. The amount which is contributed is decided upon by the board of directors only after reviewing all of the General Service Board of Alcoholics Anonymous of Irelands running expenses and their operating profit for the year. It is at the discretion of the board as to whether or not they contribute to the fund.

#### 7. TAXATION

No Corporation Tax liability arises for The General Service Board of Alcoholics Anonymous of Ireland Limited as they are a registered charity in Ireland. (Charity No: 6014)

#### 8. TANGIBLE FIXED ASSETS

Long leasehold improvements €	Office equipment & furniture €	Total €
•	•	·
97,589 -	231,307 1,626	328,896 1,626
97,589	232,933	330,522
14,637 4,879	216,842 7,879	231,479 12,758
19,516	224,721	244,237
<del></del>		
78,073	8,212	86,285
82,952	14,465	97,417
	leasehold improvements €  97,589	leasehold improvements furniture €  97,589 231,307 - 1,626 - 97,589 232,933 - 14,637 216,842 4,879 7,879 - 19,516 224,721 - 78,073 8,212

## (A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

## **FOR THE YEAR ENDED 31ST OCTOBER 2010**

#### 9. STOCKS

2010	2009
€	€
Literature stock 55,565	50,148
There are no material differences between the replacement and of start at the	D (

There are no material differences between the replacement cost of stock and the Balance Sheet amounts.

#### 10. DEBTORS

	2010	2009
	€	€
Trade debtors	1,351	3,204
Other debtors	327	775
VAT repayable	8,373	7,198
Loan on All Ireland Convention VAT on lease claim	3,468	6,000
Prepayments	31,450	34,311
rrepayments	9,945	13,834
	54,914	65,322

#### 11. CREDITORS:

## Amounts falling due within one year

_	2010 €	2009 €
Trade creditors Other taxes (see below) Accruals	726 2,155 6,790	783 2,632 16,081
	9,671	19,496
Other taxes		
DAY(5/DD 6)	2010 €	2009 €
PAYE/PRSI on employees	2,155	2,632

## 12. COMPANY STATUS

The company is limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding €1.267938 towards the assets of the company in the event of liquidation.

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31ST OCTOBER 2010

## 13. RECONCILIATION OF MOVEMENT IN MEMBERS' FUNDS

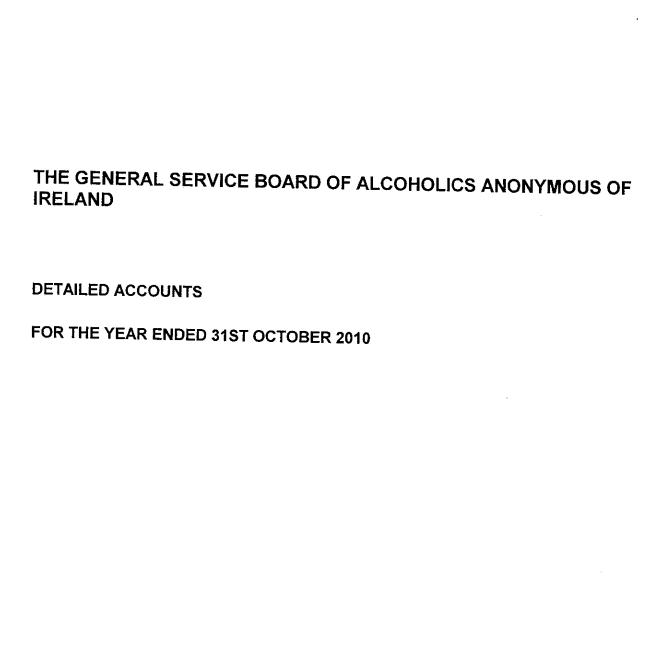
13.	RECONCILIATION OF MOVEMEN	I IN WENDERS I	-บเทอง	2040	
				2010 €	2009 €
	Opening members' funds (Deficit)/surplus for the year			839,254 (54,858)	771,609 67,645
	Closing members' funds		=	784,396	839, 254
14.	NET CASH FLOW FROM OPERAT	ING ACTIVITIES			
		THE ACTIVITED		2010 €	2009 €
	Operating surplus Exceptional items Depreciation of tangible fixed asset (Increase) in stocks	s		8,018 (85,000) 12,758	143,892 (85,000) 17,485
	Decrease in creditors			(5,417) 10,408 (9,825)	(1,364) (5,162) (5,924)
	Net cash (outflow)/inflow from op	perating activities	=	(69,058)	63,927
15.	ANALYSIS OF CASH FLOWS FOR	R HEADINGS NET	TED IN CASH FL	OW STATEMEN	т
	Returns on investments and serv	vising of finance		2010 €	2009 €
	Interest received	neing of analice	:	22,124	8,753
				2010 €	2009 €
	Capital expenditure and financial Purchase of tangible fixed assets	investment	-	(1,626)	(975)
16.	ANALYSIS OF CHANGES IN NET	FUNDS			
		1 November 2009	Cash flow	Other non-cash changes	31 October 2010
	Cash at bank and in hand	€ 645,863	€ (48,560)	€	€ 597,303
	Net funds	645,863	(48,560)		597,303
	HOL MINO	- 10,000	(10,000)	<del></del>	

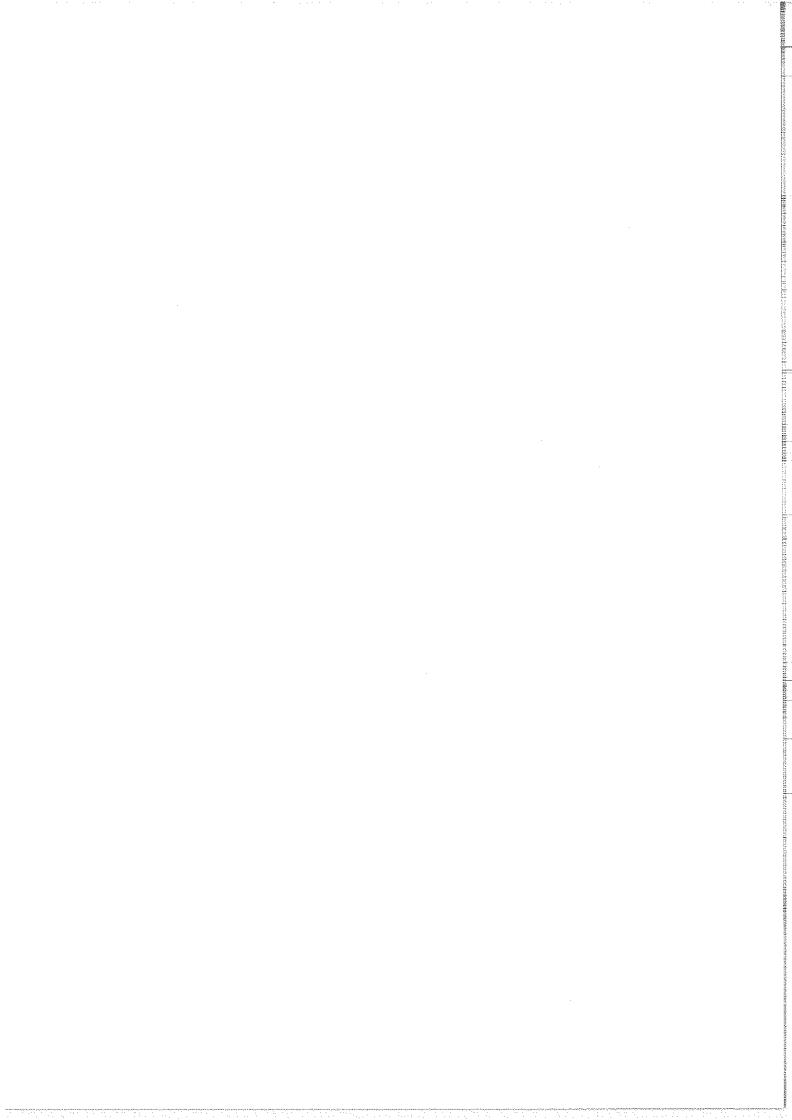
## NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31ST OCTOBER 2010

## 17. APPROVAL OF FINANCIAL STATEMENTS

The board of directors approved these financial statements for issue on 10th December 2010.





## DETAILED INCOME AND EXPENDITURE ACCOUNT

## FOR THE YEAR ENDED 31ST OCTOBER 2010

•

	Page	2010 €	2009 €
INCOME	16	392,862	516,313
Cost of sales	16	(75,303)	(78, 799)
GROSS SURPLUS		317,559	437,514
LESS: OVERHEADS			
Administration expenses	16	(309,541)	(293, 622)
OPERATING SURPLUS		8,018	143,892
Interest receivable	17	22,124	8, <i>75</i> 3
Fund contributions	17	(85,000)	(85,000)
(DEFICIT)/SURPLUS FOR THE YEAR		(54,858)	67,645

## SCHEDULE TO THE DETAILED ACCOUNTS

## FOR THE YEAR ENDED 31ST OCTOBER 2010

	2010 €	2009 €
INCOME		
Contributions	279,672	389,023
Sale of literature	107,010	118,739
Sales of Road Back	6,180	6,734
Annual conference surplus	-	1,817
	392,862	516,313
	2010	2009
	€	€
COST OF SALES		
Opening stocks	50,148	48,784
Closing stocks	(55,565)	(50,148)
Cost of Read Read	72,527	70,881
Cost of Road Back Freight	6,348 1,845	7,339 1,943
reignt		1,940
	75,303	78,799
	2010	2009
	€	€
ADMINISTRATION EXPENSES		
Staff salaries	101,954	99,026
Employers PRSI	10,364	10,247
Staff pension costs	10,159	8,636
Staff training World service meeting	- 42 700	250 (430)
Public Information	12,789 19,549	(420) 19,184
European service delegates	328	564
Rent and Rates	32,928	34,043
Insurances	3,170	3,881
Light and heat	3,918	3,882
Cleaning	3,521	3,368
Repairs and maintenance	2,094	1,053
Machine maintenance	5,210	3,423
Service contracts and photocopying	7,990	10,370
Postage Printing and stationery	11,824	12,470
Newssheet	7,456 6,120	3,954 5,190
Telephone and fax	3,448	4,164
Meetings of conference	18,769	17,149
Board expenses	13,710	12,503
DVD Production	495	, <u>-</u>
Legal and professional	2,290	7,589
Auditors' remuneration	6,916	7,024
Archives	4,268	4,755
Bank charges	1,661	1,932
Difference on foreign exchange	10	184
Sub-total carried forward	290,941	274,421

## SCHEDULE TO THE DETAILED ACCOUNTS

## FOR THE YEAR ENDED 31ST OCTOBER 2010

ADMINISTRATION EXPENSES (continued)	2010 €	2009 €
Sub-total brought forward Sundry expenses Annual convention loss Depreciation - office equipment & furniture Depreciation - long leasehold improvements Great Britain conference	290,941 1,415 3,193 7,879 4,879 1,234	274,421 1,716 - 12,606 4,879 - 293,622
INTEREST RECEIVABLE Bank interest receivable	2010 € 22,124	2009 € 8,753
FUND CONTRIBUTION	2010 € 85,000	2009 € 85,000

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