

AA GROUP INFORMATION SHEET (GIS)

Send completed Group Information Sheets direct to GSO, email aagroupinfo@alcoholicsanonymous.ie via the group's official mailbox or through the online facility on the Members area of the website www.alcoholicsanonymous.ie. Please note you will need your group's login and password to use this facility. New groups must register by completing a GIS and forward it via the AA Structure and **NOT** direct to GSO. Contact GSO at 01-8420700 for further information if required.

Please complete ALL fields and ensure information is legible to avoid errors.

Group Details

Group No.	Group Name:	Group Start Date:
Required Field Provincial Intergroup (i.e., Ulster/Munster/Leinster/Connaught)		
Required Field AA Area you attend: (e.g., Area 11/Cork City/Sligo Nth Leitrim/Antrim)		

Meeting Location Address (Physical Meetings Only)

Address Line 1:		
Address Line 2:		
Address Line 3:		
Town/City:		
County:		
Eircode/Postcode:		
Meeting Locations Coordinates	Longitude:	Latitude:

Meeting Days/Times (please use 24 hour clock, examples below)

Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
13.00	OL	18.30	C			20.30	BB	16.00	S	16.30	O	11.00	T

Meeting Type:	Open (O)	Closed (C)	Big Book (BB)	Step (S)	Tradition (T)	Beginners (B)	Online (OL)*
Relevant Notes:							*Include platform being used to host online meeting

Group Contact Information

Individuals who provide personal information should also provide their signature to confirm their **consent** to GSBAA processing their personal data. Refer to the Privacy Statement at www.alcoholicsanonymous.ie for further details.

Contact Name	Telephone No.	Signature
1.		
2.		
3.		

Group postal address (Note - Online only groups must complete this section)

Full Name:	
Address Line 1:	
Address Line 2:	
Address Line 3:	
Town/City:	
County:	
Eircode/Postcode:	
Signature of the individual whose personal information is provided above:	
Date of Group Conscience Meeting when details were agreed:	
Signature of the Group Conscience Meeting Secretary:	

----- **Below for GSO use only** -----

Date GIS received:	
How was GIS received: (e.g. post, website, member etc)	
Are the issues with the GIS	Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes state the issue:
Steps taken to resolve issue:	
Date database updated:	
Date website verified:	
Date scanned to Group Record:	
Processed by:	