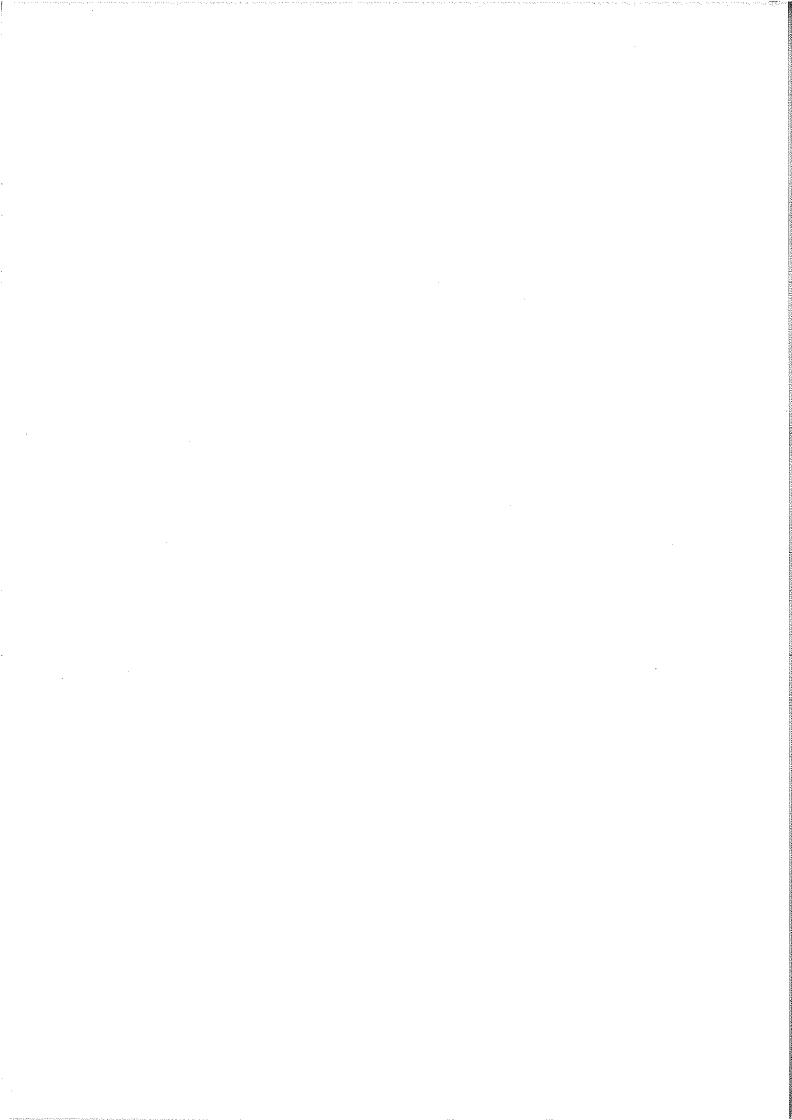
THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND (A COMPANY LIMITED BY GUARANTEE NOT HAVING A SHARE CAPITAL)
REPORTS AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST OCTOBER 2009



#### **COMPANY INFORMATION**

**DIRECTORS** 

Seamus Dooley **Denis Doherty** 

Verona McConalogue

Colum McDonnell (resigned 14th March 2009)

Eamon Stack Pat McKee Micheal Smyth

Michael Finn (appointed 14th March 2009)

**COMPANY SECRETARY** 

Micheal Smyth

**COMPANY NUMBER** 

64287

**REGISTERED OFFICE** 

Unit 2

Block C

Santry Business Park

Dublin 9

**AUDITORS** 

OSK

East Point Plaza East Point

Dublin 3

**BANKERS** 

AIB

Swords Road Santry

Dublin 9

**SOLICITORS** 

Patrick J.Morrissey & Co.

22 Crofton Road Dun Laoghaire Co Dublin

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Detailed income and expenditure account and summaries	14 - 17

#### **DIRECTORS' REPORT**

#### **FOR THE YEAR ENDED 31ST OCTOBER 2009**

The directors present their report and the financial statements for the year ended 31st October 2009 for consideration at the annual general meeting.

#### PRINCIPAL ACTIVITIES

The company is a self supporting organisation and its objectives are to help alcoholics achieve and maintain sobriety and with a view thereto to act as a custodian of the Twelve Steps and Twelve Traditions of Alcoholics Anonymous.

#### **BUSINESS REVIEW**

There were no changes in the activities of the company during the financial year.

#### **RESULTS**

The surplus for the year, after taxation, amounted to €67,645 (2008 - €73,018).

#### **EVENTS SINCE THE YEAR END**

There have been no significant events affecting the company since the year end.

#### **LEGAL STATUS**

The General Services Board is a company limited by guarantee without a share capital. In the opinion of the Board of Directors, the society is exempt from the provisions of the Companies (Amendment) Act, 1986 by virtue of Section 2(1) of that Act.

#### **DIRECTORS' REPORT**

#### **FOR THE YEAR ENDED 31ST OCTOBER 2009**

#### **DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable Irish law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Accounting Standards Board and promulgated by the Institute of Chartered Accountants in Ireland.

Irish company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping proper books of account that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements are prepared in accordance with accounting standards generally accepted in Ireland and comply with the Irish Companies Acts 1963 to 2009. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **ACCOUNTING RECORDS**

The measures taken by the directors to ensure compliance with the requirements of Section 202 of the Companies Act 1990, regarding proper books of account are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the financial function. The books of account of the company are maintained at Unit 2, Block C, Santry Business Park, Dublin 9.

#### **AUDITORS**

The auditors, OSK, continue in office in accordance with section 160(2) of the Companies Act 1963.

This report was approved by the board and signed on its behalf.

Micheal Smyth

Director

Michael Finn Director

Date: 2nd December 2009

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

#### THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND

We have audited the financial statements of The General Service Board of Alcoholics Anonymous of Ireland for the year ended 31st October 2009, which comprise the Income and expenditure account, the Balance sheet, the Cash flow statement and the related notes 1 to 17. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act 1990. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

The directors' responsibilities for preparing the financial statements in accordance with applicable law and the accounting standards issued by the Accounting Standards Board and promulgated by the Institute of Chartered Accountants in Ireland (Generally Accepted Accounting Practice in Ireland) are set out in the Statement of directors' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, and are properly prepared in accordance with the Companies Acts 1963 to 2009. We also report to you whether in our opinion:

- proper books of account have been kept by the company;
- and whether the information given in the Directors' report is consistent with the financial statements.

In addition, we state whether we have obtained all the information and explanations necessary for the purposes of our audit, and whether the financial statements are in agreement with the books of account.

We also report to you if, in our opinion, any information specified by law regarding directors' remuneration and directors' transactions is not disclosed and, where practicable, include such information in our report.

We read the Directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **BASIS OF AUDIT OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

#### THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND

#### **OPINION**

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, of the state of the company's affairs as at 31st October 2009 and of its surplus for the year then ended; and
- the information given in the Directors' report is consistent with the financial statements.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit. In our opinion proper books of account have been kept by the company. The financial statements are in agreement with the books of account.

In our opinion the information given in the Directors' report is consistent with the financial statements.

OSK

Registered Auditors East Point Plaza East Point Dublin 3

2nd December 2009

#### **INCOME AND EXPENDITURE ACCOUNT**

#### FOR THE YEAR ENDED 31ST OCTOBER 2009

	Note	2009 €	2008 €
INCOME	2	516,313	535,834
Cost of sales		(78,799)	(77,087)
GROSS SURPLUS		437,514	458,747
Administrative expenses		(293,622)	(314,600)
OPERATING SURPLUS	3	143,892	144,147
Fund contributions	6	(85,000)	(85,045)
SURPLUS ON ORDINARY ACTIVITIES BEFORE INTEREST		58,892	59,102
Interest receivable	5	8,753	13,916
SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION		67,645	73,018
Tax on surplus on ordinary activities	7	••	<u> </u>
SURPLUS FOR THE FINANCIAL YEAR		67,645	73,018

All amounts relate to continuing operations.

There were no recognised gains and losses for 2009 or 2008 other than those included in the Income and expenditure account.

Signed on behalf of the board

**Micheal Smyth** 

Director

Michael Finn

Director

Date: 2nd December 2009

The notes on pages 8 to 13 form part of these financial statements.

#### **BALANCE SHEET**

#### **AS AT 31ST OCTOBER 2009**

	Note	€	2009 €	€	2008 €
FIXED ASSETS		·	· ·	C	C
Tangible fixed assets	8		97,417		113,927
CURRENT ASSETS			,		
Stocks	9	50,148		48,784	
Debtors	10	65,322		60,160	
Cash at bank and in hand		645,863		574,158	
	-	761,333	-	683,102	
CREDITORS: amounts falling due within					
one year	11	(19,496)		(25,420)	
NET CURRENT ASSETS	-		741,837		657,682
TOTAL ASSETS LESS CURRENT LIABILI	TIES	-	839,254	-	771,609
MEMBEDS CHINDS		=		=	
MEMBERS FUNDS					
Capital redemption reserve			13,699		13,699
Accumulated fund	÷	_	825,555	_	757,910
MEMBERS FUNDS	13	_	839,254	_	771,609

Signed on behalf of the board:

Micheal Smyth

Director

Michael Finn

Director

Date: 2nd December 2009

The notes on pages 8 to 13 form part of these financial statements.

#### **CASH FLOW STATEMENT**

#### FOR THE YEAR ENDED 31ST OCTOBER 2009

	Note	2009 €	2008 €
Net cash flow from operating activities	14	63,927	96,389
Returns on investments and servicing of finance	15	8,753	13,916
Capital expenditure and financial investment	15	(975)	(5,839)
INCREASE IN CASH IN THE YEAR		71,705	104,466
MOVEMENT IN CASH IN THE YEAR		71,705	104,466
Net funds at 1st November 2008		574,158	469,692
NET FUNDS AT 31ST OCTOBER 2009		645,863	574,158

The notes on pages 8 to 13 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST OCTOBER 2009

#### 1. **ACCOUNTING POLICIES**

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared on the going concern basis and in accordance with accounting standards generally accepted in Ireland and Irish statute comprising the Companies Acts, 1963 to 2009. Accounting Standards generally accepted in Ireland in preparing financial statements giving a true and fair view are those published by the Institute of Chartered Accountants in Ireland and issued by the Accounting Standards Board.

#### 1.2 Income

Income represents amounts receivable for goods and services net of VAT and trade discounts. However, not all goods and services are vatable and therefore the non-allowable portion is recharged to the income and expenditure account and balance sheet as applicable at the end of the year.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Long leasehold improvements

5% straight line

Office equipment & furniture

20% / 33.3% straight line

#### 1.4 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

#### 1.5 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into euro at rates of exchange ruling at the balance sheet date.

Transactions in foreign currencies are translated into euro at the rate ruling on the date of the transaction.

Exchange gains and losses are recognised in the Income and expenditure account.

#### 1.6 Pensions

The company operates a defined contribution pension scheme and the assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund, and amounted to €17,272 (2008 - €13,398).

#### 2. INCOME

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in Ireland.

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### FOR THE YEAR ENDED 31ST OCTOBER 2009

#### 3. OPERATING SURPLUS

The operating surplus is stated after charging:

i ne operating surplus is stated after charging:		
	2009 €	2008 €
Depreciation of tangible fixed assets:	€	€
- owned by the company	17,485	23,131
Auditors' remuneration	7,024	9,325
Difference on foreign exchange	184	166
During the year, no director received any emoluments (2008	- €NIL).	
STAFF COSTS		
Staff costs were as follows:		
	2009	2008
	€	€
Wages and salaries Social welfare costs	90,390	88,922
Other pension costs	10,247 17,272	10,091 13,398
1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,		
	117,909	112,411
The average monthly number of employees, including the dir	rectors, during the year was as	follows:
	2009	2008
	No.	No.
Administration	3	3
INTEREST RECEIVABLE		
	2009	2008
	€	€
Other interest receivable	8,753	13,916

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31ST OCTOBER 2009**

#### 6. FUND CONTRIBUTIONS

	2009	2008
	€	€
International Literature Fund	75,000	75,030
European Service Fund	10,000	10,015
	· · · · · · · · · · · · · · · · · · ·	
	85,000	85,045

The contribution to the International Literature Fund and the European Service Fund is dependent on the financial performance during the year of the General Service Board of Alcoholics Anonymous of Ireland Limited. The amount which is contributed is decided upon by the board of directors only after reviewing all of the General Service Board of Alcoholics Anonymous of Irelands running expenses and their operating profit for the year. It is at the discretion of the board as to whether or not they contribute to the fund.

#### 7. TAXATION

No Corporation Tax liability arises for The General Service Board of Alcoholics Anonymous of Ireland Limited as they are a registered charity in Ireland. (Charity No: 6014)

#### 8. TANGIBLE FIXED ASSETS

Long leasehold improvements <i>€</i>	Office equipment & furniture	Total €
e	•	£
9 <b>7,589</b> -	230,332 975	327,921 975
97,589	231,307	328,896
9,758 4,879	204,236 12,606	213,994 17,485
14,637	216,842	231,479
82,952	14,465	97,417
87,831	26,096	113,927
	leasehold improvements	leasehold improvements furniture €  97,589 230,332 - 975  97,589 231,307  9,758 204,236 4,879 12,606  14,637 216,842  82,952 14,465

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31ST OCTOBER 2009**

#### 9. STOCKS

	2009 €	2008 €
Literature stock	50,148	48,784
There are no material differences between the replacement cost amounts.	of stock and the E	Balance Sheet

#### 10. DEBTORS

	2009 €	2008 €
Trade debtors	3,204	5,674
Other debtors	775	-
VAT repayable	7,198	6,032
Loan on All Ireland Convention	6,000	5,000
VAT on lease claim	34,311	35,342
Prepayments	13,834	8,112
•	65,322	60,160
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#### 11. CREDITORS:

Amounts falling due within one year

	2009 €	2008 €
Trade creditors Other taxes (see below) Accruals	783 2,632 16,081	13,583 2,064 9,773
	19,496	25,420
Other taxes	2009	2008
PAYE/PRSI on employees	2,632	€ 2,064

#### 12. COMPANY STATUS

The company is limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding €1.267938 towards the assets of the company in the event of liquidation.

#### NOTES TO THE FINANCIAL STATEMENTS

#### **FOR THE YEAR ENDED 31ST OCTOBER 2009**

#### 13. RECONCILIATION OF MOVEMENT IN MEMBERS' FUNDS

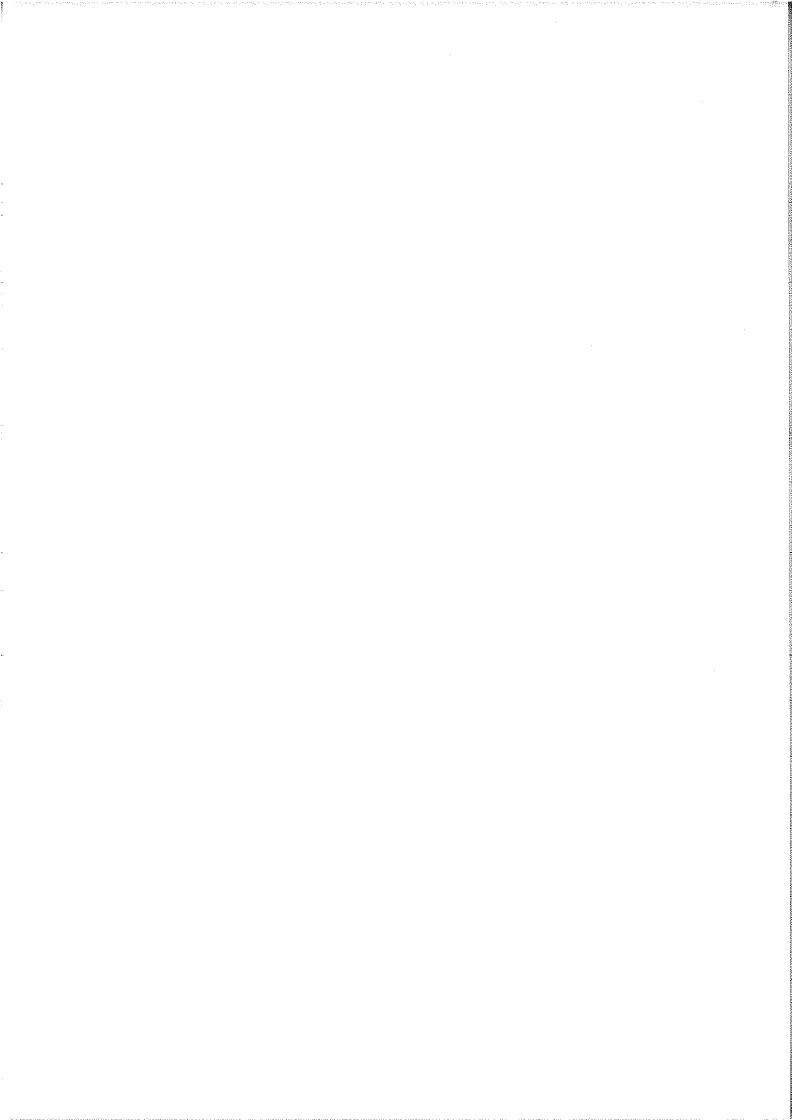
				2009 €	2008 €
	Opening members' funds Surplus for the year			771,609 67,645	698,591 73,018
	Closing members' funds			839,254	771,609
14.	NET CASH FLOW FROM OPERAT	TING ACTIVITIES			
				2009 €	2008 `€
	Operating surplus Exceptional items Depreciation of tangible fixed asset (Increase) in stocks (Increase)/decrease in debtors (Decrease)/increase in creditors	s		143,892 (85,000) 17,485 (1,364) (5,162) (5,924)	144,147 (85,045) 23,131 (1,122) 3,891 11,387
	Net cash inflow from operations			63,927	96,389
15.	ANALYSIS OF CASH FLOWS FOR Returns on investments and servinterest received		TED IN CASH FL	OW STATEMEN 2009 € 8,753	T 2008 € 13,916
				2009 €	2008 €
	Capital expenditure and financial Purchase of tangible fixed assets	investment	. ·	(975)	(5,839)
16.	ANALYSIS OF CHANGES IN NET	FUNDS			
		1 November 2008 €	Cash flow €	Other non-cash changes €	31 October 2009 €
	Cash at bank and in hand:	574,158	71,705	-	645,863
	Net funds	574,158	71,705	_	645,863

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31ST OCTOBER 2009**

#### 17. APPROVAL OF FINANCIAL STATEMENTS

The board of directors approved and authorised these financial statements for issue on 2nd December 2009.



THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND
DETAILED ACCOUNTS
FOR THE YEAR ENDED 31ST OCTOBER 2009

#### **DETAILED INCOME AND EXPENDITURE ACCOUNT**

#### **FOR THE YEAR ENDED 31ST OCTOBER 2009**

	Page	2009 €	2008 €
INCOME	16	516,313	535,834
Cost of sales	16	(78,799)	(77,087)
GROSS SURPLUS		437,514	458,747
LESS: OVERHEADS			
Administration expenses	16	(293,622)	(314,600)
OPERATING SURPLUS		143,892	144,147
Interest receivable	17	8,753	13,916
Fund contributions	17	(85,000)	(85,045)
SURPLUS FOR THE YEAR		67,645	73,018

#### SCHEDULE TO THE DETAILED ACCOUNTS

#### FOR THE YEAR ENDED 31ST OCTOBER 2009

	2009	2008
INCOME	€	€
Contributions	290.022	200.664
Sale of literature	389,023 118,739	390,664 139,407
Sales of Road Back	6,734	5,763
Annual conference surplus	1,817	-
	516,313	535,834
		000,004
	2009	2008
2007.05.041.50	€	€
COST OF SALES		
Opening stocks Closing stocks	48,784	47,661
Cost of literature	(50,148) 70,881	(48,784) 69,197
Cost of Road Back	7,339	6,104
Freight	1,943	2,909
	78,799	77,087
	2009	2008
ADMINISTRATION EVENINGS	€	€
ADMINISTRATION EXPENSES		
Staff salaries	90,390	88,922
Employers PRSI Staff pension costs	10,247	10,091
Staff training	17,272 250	13,398
World service meeting	(420)	8,932
Public Information	19,184	13,214
European service delegates	564	-
Rent and Rates Insurances	34,043	35,842
Light and heat	3,881 3,882	2,094 3,872
Cleaning	3,368	3,072 3,099
Repairs and maintenance	1,053	5,181
Machine maintenance	3,423	3,733
Service contracts and photocopying	10,370	9,119
Postage Printing and stationery	12,470	11,741
Newssheet	3,954 5,190	6,754 5,640
Telephone and fax	4,164	4,203
Computer costs	-	144
Relocation Expenses	-	816
Meetings of conference	17,149	21,884
Board expenses	12,503	12,980
Legal and professional Auditors' remuneration	7,589 7,024	0.225
Archives	7,024 4,755	9,325 7,728
Bank charges	1,932	1,860
Sub-total carried forward	274,237	280,572

#### SCHEDULE TO THE DETAILED ACCOUNTS

#### **FOR THE YEAR ENDED 31ST OCTOBER 2009**

	2009	2008
ADMINISTRATION EVERNORS (	€	€
ADMINISTRATION EXPENSES (continued)		
Sub-total brought forward	274,237	280,572
Difference on foreign exchange	184	166
Sundry expenses	1,716	3,258
Annual conference loss	-	7,473
Depreciation - office equipment & furniture	12,606	18,252
Depreciation - long leasehold improvements	4,879	<b>4</b> ,879
	293,622	314,600
	2009 €	2008 €
INTEDEST DESENTABLE	Č	C
INTEREST RECEIVABLE		
Bank interest receivable	8,753 	13,916
	2009	2008
	€	€
FUND CONTRIBUTION	85,000	<b>85</b> ,045

