Registered number: 64287

THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND
(A COMPANY LIMITED BY GUARANTEE NOT HAVING A SHARE CAPITAL) ACCOUNTS 2011

THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND (A COMPANY LIMITED BY GUARANTEE NOT HAVING A SHARE CAPITAL)
REPORTS AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST OCTOBER 2011

### **COMPANY INFORMATION**

**DIRECTORS** Seamus Dooley

Denis Doherty Verona McConalogue

Eamon Stack

Micheal Smyth (resigned 12th March 2011)

Michael Finn

Pat Barclay (Northern Irish)

Damian Duffy (appointed 12th March 2011)

COMPANY SECRETARY Eamon Stack

COMPANY NUMBER 64287

REGISTERED OFFICE Unit 2

Block C

Santry Business Park

Dublin 9

AUDITORS OSK

East Point Plaza East Point Dublin 3

BANKERS AIB

Swords Road Santry Dublin 9

AIB

St Helens 1 Undershaft

London EC3A 8AB

**SOLICITORS** Patrick J.Morrissey & Co.

22 Crofton Road Dun Laoghaire Co Dublin

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### **DIRECTORS' REPORT**

### FOR THE YEAR ENDED 31ST OCTOBER 2011

The directors present their report and the financial statements for the year ended 31st October 2011 for consideration at the annual general meeting.

### **PRINCIPAL ACTIVITIES**

The company is a self supporting organisation and its objectives are to help alcoholics achieve and maintain sobriety and with a view thereto to act as a custodian of the Twelve Steps and Twelve Traditions of Alcoholics Anonymous.

### **BUSINESS REVIEW**

There were no changes in the activities of the company during the financial year.

### **RESULTS**

The deficit for the year, after taxation, amounted to €83,356 (2010 - deficit €54,858).

### **EVENTS SINCE THE YEAR END**

There have been no significant events affecting the company since the year end.

### **LEGAL STATUS**

The General Services Board is a company limited by guarantee without a share capital. In the opinion of the Board of Directors, the society is exempt from the provisions of the Companies (Amendment) Act, 1986 by virtue of Section 2(1) of that Act.

Damian Duffy (appointed 12th March 2011)

### **DIRECTORS' REPORT**

### FOR THE YEAR ENDED 31ST OCTOBER 2011

### **DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable Irish law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Accounting Standards Board and promulgated by the Institute of Chartered Accountants in Ireland.

Irish company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping proper books of account that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements are prepared in accordance with accounting standards generally accepted in Ireland and comply with the Irish Companies Acts 1963 to 2009. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **ACCOUNTING RECORDS**

The measures taken by the directors to ensure compliance with the requirements of Section 202 of the Companies Act 1990, regarding proper books of account are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the financial function.

The books of account of the company are maintained at Unit 2, Block C, Santry Business Park, Dublin 9.

#### **AUDITORS**

The auditors, OSK, continue in office in accordance with section 160(2) of the Companies Act 1963.

This report was approved by the board and signed on its behalf.

Eamon Stack Director

Date: 18th November 2011

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

### THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND

We have audited the financial statements of The General Service Board of Alcoholics Anonymous of Ireland for the year ended 31st October 2011, which comprise the Income and expenditure account, the Balance sheet, the Cash flow statement and the related notes 1 to 17. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act 1990. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

The directors' responsibilities for preparing the financial statements in accordance with applicable law and the accounting standards issued by the Accounting Standards Board and promulgated by Chartered Accountants Ireland (Generally Accepted Accounting Practice in Ireland) are set out in the Directors' responsibilities statement.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, and are properly prepared in accordance with the Companies Acts 1963 to 2009. We also report to you whether in our opinion:

- proper books of account have been kept by the company;
- and whether the information given in the Directors' report is consistent with the financial statements.

In addition, we state whether we have obtained all the information and explanations necessary for the purposes of our audit, and whether the financial statements are in agreement with the books of account.

We also report to you if, in our opinion, any information specified by law regarding directors' remuneration and directors' transactions is not disclosed and, where practicable, include such information in our report.

We read the Directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

### **BASIS OF AUDIT OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

### THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND

#### **OPINION**

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, of the state of the company's affairs as at 31st October 2011 and of its deficit for the year then ended; and
- have been properly prepared in accordance with the Companies Acts 1963 to 2009.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit. In our opinion proper books of account have been kept by the company. The financial statements are in agreement with the books of account.

In our opinion the information given in the Directors' report is consistent with the financial statements.

OSK

Registered Auditors East Point Plaza East Point Dublin 3

18 November 2011

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### **INCOME AND EXPENDITURE ACCOUNT**

### FOR THE YEAR ENDED 31ST OCTOBER 2011

	Note	2011 €	2010 €
TURNOVER	2	337,037	392,862
Cost of sales		(86,993)	(75,303)
GROSS SURPLUS	3	250,044	317,559
Administrative expenses		(322,032)	(309,541)
OPERATING (DEFICIT)/SURPLUS	3	(71,988)	8,018
Fund contributions			
Other exceptional items	6	(25,000)	(85,000)
DEFICIT ON ORDINARY ACTIVITIES BEFORE INTEREST		(96,988)	(76,982)
Interest receivable	5	13,632	22,124
DEFICIT ON ORDINARY ACTIVITIES BEFORE TAXATION		(83,356)	(54,858)
Tax on deficit on ordinary activities	7		
DEFICIT ON ORDINARY ACTIVITIES AFTER TAXATION		(83,356)	(54,858)
SURPLUS BROUGHT FORWARD		770,697	825,555
RETAINED SURPLUS CARRIED FORWARD		687,341	770,697

All amounts relate to continuing operations.

There were no recognised gains and losses for 2011 or 2010 other than those included in the Income and expenditure account.

Signed on behalf of the board

Eamon Stack

Director

Pat Barclay

Director

Date: 18th November 2011

The notes on pages 8 to 13 form part of these financial statements.

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### **BALANCE SHEET**

### **AS AT 31ST OCTOBER 2011**

	Note	€	2011 €	€	2010 €
FIXED ASSETS					
Tangible fixed assets	8		82,467		86,285
CURRENT ASSETS					
Stocks	9	64,152		55,565	
Debtors	10	63,227		54,914	
Cash at bank and in hand		515,077		597,303	
		642,456		707,782	
CREDITORS: amounts falling due within one year	11	(23,883)		(9,671)	
NET CURRENT ASSETS			618,573		698,111
TOTAL ASSETS LESS CURRENT LIABILIT	<u> </u>		701,040		784,396
MEMBERS FUNDS					
Capital redemption reserve			13,699		13,699
Accumulated fund					-
Accumulated fund			687,341		770,697 ———
MEMBERS FUNDS	13		701,040		784,396 ————

Signed on behalf of the board:

Eamon Stack

Director

Pat Barclay

Director

Date: 18th November 2011

The notes on pages 8 to 13 form part of these financial statements.

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### **CASH FLOW STATEMENT**

### FOR THE YEAR ENDED 31ST OCTOBER 2011

	Note	2011 €	2010 €
Net cash flow from operating activities	14	(85,541)	(69,058)
Returns on investments and servicing of finance	15	13,632	22,124
Capital expenditure and financial investment	15	(10,317)	(1,626)
DECREASE IN CASH IN THE YEAR		(82,226)	(48,560)
MOVEMENT IN CASH IN THE YEAR		(82,226)	(48,560)
Net funds at 1st November 2010		597,303	645,863
NET FUNDS AT 31ST OCTOBER 2011		515,077	597,303

STATE OF

The notes on pages 8 to 13 form part of these financial statements.

(A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31ST OCTOBER 2011

#### 1. **ACCOUNTING POLICIES**

### 1.1 Basis of preparation of financial statements

The financial statements have been prepared on the going concern basis and in accordance with accounting standards generally accepted in Ireland and Irish statute comprising the Companies Acts 1963 to 2009. Accounting Standards generally accepted in Ireland in preparing financial statements giving a true and fair view are those published by the Institute of Chartered Accountants in Ireland and issued by the Accounting Standards Board.

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#### 1.2 Income

Income represents amounts receivable for goods and services net of VAT and trade discounts. However, not all goods and services are vatable and therefore the non-allowable portion is recharged to the income and expenditure account and balance sheet as applicable at the end of the year.

### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Long leasehold improvements - 5% straight line

Office equipment & furniture 20% / 33.3% straight line

### 1.4 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

Cost includes all expenditure which has been incurred in the normal course of business in bringing the products to their present location and condition.

Net realisable value is the actual value or estimated selling price (net of trade discounts), less all further costs to completion and all costs to be incurred in marketing, selling and distribution.

Full provision has been made for all damaged, deteriorated, obsolescent and unusable items.

### 1.5 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into euro at rates of exchange ruling at the balance sheet date.

Transactions in foreign currencies are translated into euro at the rate ruling on the date of the transaction.

Exchange gains and losses are recognised in the Income and expenditure account.

### 1.6 Pensions

The company operates a defined contribution pension scheme and the assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund, and amounted to €10,666 *(2010 - €10,159)*.

### (A company limited by guarantee)

### **NOTES TO THE FINANCIAL STATEMENTS**

### FOR THE YEAR ENDED 31ST OCTOBER 2011

### 2. INCOME

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in Ireland and Northern Ireland.

### 3. OPERATING (DEFICIT)/SURPLUS

The operating (deficit)/surplus is stated after charging:

	2011	2010
	€	€
Depreciation of tangible fixed assets:		
- owned by the company	12,736	12,758
Auditors' remuneration	6,882	6,916
Difference on foreign exchange	10	10

During the year, no director received any emoluments (2010 - €NIL).

### 4. STAFF COSTS

Staff costs were as follows:

	2011 €	2010 €
Wages and salaries	103,209	101,294
Social welfare costs	10,757	10,364
Other pension costs	10,666	10,159
	124,632	121,817

The average monthly number of employees, including the directors, during the year was as follows:

	2011	2010
	No.	No.
Administration	3	3

### 5. INTEREST RECEIVABLE

	2011	2010
	€	€
Other interest receivable	13,632	22,124

### (A company limited by guarantee)

### **NOTES TO THE FINANCIAL STATEMENTS**

### FOR THE YEAR ENDED 31ST OCTOBER 2011

### 6. FUND CONTRIBUTIONS

	2011 €	2010 €
International Literature Fund European Service Fund	20,000 5,000	75,000 10,000
	25,000	85,000

The contribution to the International Literature Fund and the European Service Fund is dependent on the financial performance during the year of the General Service Board of Alcoholics Anonymous of Ireland Limited. The amount which is contributed is decided upon by the board of directors only after reviewing all of the General Service Board of Alcoholics Anonymous of Irelands running expenses and their operating profit for the year. It is at the discretion of the board as to whether or not they contribute to the fund.

### 7. TAXATION

No Corporation Tax liability arises for The General Service Board of Alcoholics Anonymous of Ireland Limited as they are a registered charity in Ireland. (Charity No: 6014)

### 8. TANGIBLE FIXED ASSETS

	L/Term Leasehold Property €	Fixtures & fittings €	Total €
Cost			
At 1st November 2010	97,589	232,933	330,522
Additions	*	10,317	10,317
Disposals	2 <b>4</b>	(8,097)	(8,097)
At 31st October 2011	97,589	235,153	332,742
Depreciation	***************************************		
At 1st November 2010	19,516	224,721	244,237
Charge for the year	4,879	7,857	12,736
On disposals	(#	(6,698)	(6,698)
At 31st October 2011	24,395	225,880	250,275
Net book value			
At 31st October 2011	73,194	9,273	82,467
At 31st October 2010	78,073	8,212	86,285

### (A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS

### **FOR THE YEAR ENDED 31ST OCTOBER 2011**

### 9. STOCKS

	2011	2010
	€	€
Literature stock	64,152	<i>55,565</i>

There are no material differences between the replacement cost of stock and the Balance Sheet amounts.

2011

€ 2,939 2010

### 10. DEBTORS

11.

	€	€
Trade debtors	4,018	1,351
Other debtors	-	327
VAT repayable	17,449	8,373
Loan on All Ireland Convention	2,693	3,468
VAT on lease claim	29,842	31,450
Prepayments	9,225	9,945
	63,227	 54,914
CREDITORS: Amounts falling due within one year		
7 mounts running and mann one year		
	2011	2010
	€	€
Trade creditors	2 <b>=</b>	726
Other taxes (see below)	2,939	2,155
Other creditors	665	3=0
Accruals	20,279	6,790
	23,883	9,671
	8	
Other taxes	2044	2010
	2011	2010
	€	€

### 12. COMPANY STATUS

PAYE/PRSI control account

The company is limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding €1.267938 towards the assets of the company in the event of liquidation.

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### (A company limited by guarantee)

### **NOTES TO THE FINANCIAL STATEMENTS**

13.	RECONCII IATION	OF MOVEMENT IN MEMBER	S' FUNDS
10.	11EQQIIQIEIM I QII	OI MOAFMENT MANAGEMENT	

13.	RECONCILIATION OF MOVEMENT	III INCHIDEIXO I	ONDS		
				2011 €	2010 €
	Opening members' funds Deficit for the year			784,396 (83,356)	839,254 (54,858)
	Closing members' funds			701,040	784,396
14.	NET CASH FLOW FROM OPERATI	NG ACTIVITIES		2011	2010
				2011	2010
	Operating (deficit)/surplus Exceptional items Depreciation of tangible fixed assets Deficit on disposal of tangible fixed as	ssets		(71,988) (25,000) 12,736 1,399	8,018 (85,000) 12,758 -
	(Increase) in stocks			(8,587)	(5,417)
	(Increase)/decrease in debtors Increase/(decrease) in creditors			(8,313) 14,212	10,408 (9,825)
	Net cash outflow from operating a	ctivities	· ·	(85,541)	(69,058)
15.	ANALYSIS OF CASH FLOWS FOR	HEADINGS NET	TED IN CASH FL	OW STATEMENT	
				2011 €	2010 €
	Returns on investments and service Interest received	cing of finance		42 622	22 424
	interest received		,	13,632	22,124
				2011 €	2010 €
	Capital expenditure and financial i	nvestment		ŧ.	
	Purchase of tangible fixed assets		3	(10,317)	(1,626)
16.	ANALYSIS OF CHANGES IN NET F	UNDS			
		0.120		Other	
		1 November 2010	Cash flow	non-cash changes	31 October 2011
		€	€	€	€
	Cash at bank and in hand	597,303	(82,226)		515,077
	Net funds	597,303	(82,226)		515,077

(A company limited by guarantee)

### **NOTES TO THE FINANCIAL STATEMENTS**

### FOR THE YEAR ENDED 31ST OCTOBER 2011

### 17. APPROVAL OF FINANCIAL STATEMENTS

The board of directors approved these financial statements for issue on 18th November 2011.

THE GENERAL SERVICE BOARD OF ALCOHOLICS ANONYMOUS OF IRELAND
DETAILED ACCOUNTS
FOR THE YEAR ENDED 31ST OCTOBER 2011

### DETAILED INCOME AND EXPENDITURE ACCOUNT

	Page	2011 €	2010 €
INCOME	16	337,037	392,862
Cost of sales	16	(86,993)	(75,303)
GROSS SURPLUS		250,044	317,559
LESS: OVERHEADS			
Administration expenses	16	(322,032)	(309,541)
OPERATING (DEFICIT)/SURPLUS		(71,988)	8,018
Interest receivable	17	13,632	22,124
Fund contributions	17	(25,000)	(85,000)
DEFICIT FOR THE YEAR		(83,356)	(54,858)

### SCHEDULE TO THE DETAILED ACCOUNTS

	2011 €	2010 €
INCOME		
Contributions	237,918	279,672
Sale of literature	92,188	107,010
Sales of Road Back	6,931	6,180
	337,037	392,862
	2011	2010
	€	€
COST OF SALES		
Opening stocks	55,565	50,148
Closing stocks Cost of literature	(64,152)	(55,565)
Cost of Road Back	85,772 6,824	72,527 6,348
Freight	2,984	1,845
	86,993	75,303
	2011	2010
	€	€
ADMINISTRATION EXPENSES		
Staff salaries	103,209	101,294
Employers PRSI	10,757	10,364
Staff pension costs World service meeting	10,666 282	10,159
Public Information	282 14,162	12,789 19,549
European service delegates	2,028	328
Rent and Rates	32,585	32,928
Insurances	721	3,170
Light and heat	4,009	3,918
Cleaning	3,618	3,521
Repairs and maintenance  Machine maintenance	716 5.052	2,094 5.310
Service contracts and photocopying	5,052 8,598	5,210 7, <b>9</b> 90
Postage	8,348	11,824
Printing and stationery	6,501	7,456
Newssheet	7,140	6,120
Telephone and fax	3,023	<i>3,448</i>
Computer costs	671	40.700
Meetings of conference Board expenses	20,044 9,618	18,769
Profit/loss on sale of tangible assets	1,399	13,710
DVD Production	45,684	495
Legal and professional	.=:	2,290
Auditors' remuneration	6,882	6,916
Archives	994	4,268
Bank charges	1,659	1,661
Difference on foreign exchange	10	10
Sub-total carried forward	308,376	290,281

### SCHEDULE TO THE DETAILED ACCOUNTS

	2011 €	2010 €
ADMINISTRATION EXPENSES (continued)	•	C
Sub-total brought forward	308,376	290,281
Sundry expenses Annual convention (surplus)/loss Depreciation - office equipment & furniture Depreciation - long leasehold improvements Great Britain conference	5,238 (5,392) 7,857 4,879 1,074	2,075 3,193 7,879 4,879 1,234
	322,032	309,541
	2011 €	2010 €
INTEREST RECEIVABLE		
Bank interest receivable	13,632	22,124
	2011 €	2010 €
FUND CONTRIBUTION	25,000	85,000 ======

